

COUNCIL

WEDNESDAY, 29TH JANUARY, 2020, 6.00 PM

SHIELD ROOM, CIVIC CENTRE, WEST PADDOCK, LEYLAND, PR25
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SUPPLEMENTARY AGENDA

I am now able to enclose, for consideration at the above meeting of the Council, the following information:

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| <p>5 Cabinet</p> <p>To receive and consider the report of the Cabinet held on 22 January 2020 to follow.</p> | <p>(Pages 107 - 112)</p> |
| <p>7 Scrutiny Committee</p> <p>To receive and consider a report of the Scrutiny Committee meeting held on 23 January 2020 to follow.</p> | <p>(Pages 113 - 114)</p> |
| <p>8 Standards Committee</p> <p>To receive and consider the report of the Standards Committee held 21 January 2020 to follow.</p> | <p>(Pages 115 - 116)</p> |
| <p>11 Nomination of Mayor Elect and Deputy Mayor Elect 2020/21</p> <p>Report of the Assistant Director of Scrutiny and Democratic Services attached.</p> | <p>(Pages 117 - 120)</p> |

Gary Hall
INTERIM CHIEF EXECUTIVE

Electronic agendas sent to Members of the Council

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Report of Cabinet

1. Any Cabinet recommendations on the reports that required a decision by full Council appear as separate items on the agenda.

GENERAL REPORT OF THE MEETING HELD ON 22 JANUARY 2020

Existing Leisure Centre Investment Plan and Contract Negotiations

2. Cabinet considered a report of the Director of Neighbourhoods and Development that proposed an investment plan for the Council's existing Leisure Centres based on condition surveys carried out in 2016, available as background papers to the report.
3. The investment plan proposed improvements to the Leisure Centres linked to a hierarchy of need which will ensure that the Leisure Centres are fit for purpose for another five to ten years, whilst also enhancing the offer for customers. In addition, the report highlighted other key areas facing Leisure Services in South Ribble including the exploration of a potential extension to the Leisure Contract with the current Leisure Operator.
4. Assurances were given that the other party of the dual use agreement for Penwortham had confirmed their commitment to pay for those elements of the contract they were responsible for and that the current operator was content to continue managing the centres in the current situation.
5. Cabinet are recommending to full Council through the annual budget setting process that a sum of £2.1m is put in place for investment into the existing Leisure Centres to be spent over 2020/21 and 2021/22 and subject to the proposed investment into the existing Leisure Centres being approved by full Council, granted delegated authority to the Cabinet Member (Health, Wellbeing and Leisure) in consultation with the Director (Neighbourhoods and Development) to spend up to £2.1m investment where appropriate into the existing Leisure Centres ensuring that all procurement, financial and legal processes are followed in carrying out the work.

Development of an Extra Care Scheme within South Ribble

6. Cabinet considered a report of the Director of Neighbourhoods and Development that provided an update on plans to develop an extra care scheme within South Ribble and sought approval to progress, with the establishment of an officer working group to identify a suitable site, review procurement options and identify funding sources for the scheme.
7. With South Ribble being one of a number of authorities which have yet to develop an Extra Care scheme in Lancashire, there is now pressing demand. Lancashire County Council's Housing with Care and Support Strategy 2018-2025 indicates that South Ribble has a current need to provide for at least 204 Extra Care apartments in the borough by 2025 and officers have been working with the County to progress this issue.

8. Management costs of such a scheme will need to be contained within the Business Plan but Cabinet are confident that the development of the scheme would be cost neutral to the Council and could provide a sustainable income in the years to come. The criteria for applicants would be based upon residency in South Ribble or having had a local connection to the area.
9. Cabinet approved the decision to develop, own and manage an Extra Care Scheme within South Ribble in line with the need for Extra Care Housing as outlined within the LCC Housing Care and Support Strategy 2018-2025, and granted delegated authority to the Director (Planning and Property) to identify sites within the Council's ownership of which the Council can acquire in order to build an extra care scheme within South Ribble.
10. The Director (Planning and Property) has also been asked to establish an officer working group with agreed terms of reference to drive forward identification of a site, review procurement options and identify sources of funding to build and manage the scheme with details of the preferred site, procurement route and funding options being reported back to Cabinet in June 2020.

Strategic Review of Community Involvement, including My Neighbourhoods Final Report

11. The Cabinet Member (Community Engagement, Social Justice and Wealth Building), Councillor Aniela Bylinski Gelder, presented the final report from the cross-party Member Working Groups, Strategic Review of Community Involvement, including My Neighbourhoods.
12. The Review proposes several recommendations centred around six key areas of community engagement:
 - Ensuring a Community Involvement Culture.
 - My Neighbourhoods
 - Involving Young People
 - Extending Democracy
 - Strengthening the voluntary, community and faith sector.
 - Parish and Town Councils.
13. Some Members in the audience commented that they felt uncomfortable with the recommendations for the Council to become an affiliate member of the Co-operative Councils' Innovative Network and accredited Co-operative Council, feeling that the organisation was too Labour centric. The Cabinet Member expressed her disappointment at such comments, as the cross-party working group had signed off all the recommendations of the group at its final meeting, and made the point that the network's values were in keeping with the Council's own.
14. The Cabinet Member would shortly be writing to the Chairs of the five Neighbourhood Forums for their views on how their individual meetings should be reviewed, in order to meet the evaluation criteria in 12 months' time. It was fully anticipated that each Forum would be delivered differently to meet the

requirements of local circumstances. Permanent changes to the Forums would need a change to the Constitution along with the streamlining of the governance arrangements for spend.

15. Cabinet are particularly pleased with the outcome of the review, and we accepted all the recommendations.

IDOX Enterprise and Capability Review Project

16. Cabinet considered a report of the Director of Customer and Digital that informed on the need to upgrade and expand software technologies were appropriate following an assessment of existing and new technology requirements.
17. The report also sought approval for the IDOX Enterprise and Capability Review project that would provide several operational improvements, as well as providing an improved experience for residents and businesses who interact with the Council digitally. The initial investment required is anticipated to be partly offset over time with the reduction in required back office administration and a channel shift towards online methods of interaction.
18. Cabinet agreed to a Member Briefing being delivered to help Members better understand the proposals and it was also felt that this could be extended to other key areas of the Digital to Improve Programme.
19. The Cabinet approved commencement of the IDOX Enterprise and Capability Review Project under the Digital to Improve Programme, and approval of the scope of the project, along with approval of the £146k capital, an increase of £3k to the annual maintenance and support contract within the ICT revenue budget and 20k from the 2019/20 revenue underspends to fund migration costs.
20. Cabinet also granted delegated authority to the Director (Customer and Digital) in consultation with the Portfolio Holder to allow a direct award to the provider.

Vehicle Procurement Programme 2020 / 21

21. Cabinet considered a report of the Director of Neighbourhoods and Development that sought approval to spend the proposed capital budget of up to £1,247,000 on the vehicle and plant replacement programme. The report also sought agreement for the procurement evaluation.
22. The Council's approved vehicle and plant replacement programme for 2020/21 included for the replacement of 20 vehicles and items of plant. The Council has expressed its commitment to develop the greenest possible fleet thus reducing the amount of pollutants produced and will give priority to the purchase of full electric or hybrid vehicles.

23. Considering this commitment, Members queried the 5% criteria weighting placed against Environmental Impact. Cabinet agree that this was low and had already requested a review of the weightings for future tenders. Part of the reason for this was that much of the green technology for vehicles is currently cost prohibitive but this will change. All the vehicles and plant would next be up for procurement in five to seven years.
24. Cabinet approved the capital spend budget of up to £1,247,000 on the vehicle and plant replacement programme and the evaluation criteria.

Worden Hall Project Update

25. Cabinet considered a report of the Director of Planning and Property that updated Cabinet in recommendations arising from the officer working group to develop an enhanced Option 1 proposal for Worden Hall. The business plan has been reviewed to ensure that the proposals are costed and can be delivered without the need for ongoing revenue subsidy from the Council.
26. The Cabinet Member outlined the proposals that included, an extended café space to be relocated from the stables to the ground floor of the Derby Wing, the stables and hayloft to be re-purposed as a bar and green room, with a hoist to provide access to the first floor, along with a foyer to support the event space, and utilisation of the Marsden Room for weddings and events.
27. Project management skills would be strengthened through ensuring that the right professional skills are commissioned were appropriate.
28. Members were reminded that the aim of project and spend is to prevent the Grade II listed building from falling into further disrepair and ensuring that the asset is fit for purpose for use by the local community, a view that many residents shared in the recent consultation exercise on the future of the Hall.
29. Cabinet noted the proposals for the enhanced Option 1 proposals as outlined in Appendix 2, approved the drawing up of detailed capital costings for the proposed work and looks forward to receiving an updated report detailing the capital costs of works and updated business plan at its meeting in February.

Climate Change Emergency Task Group Update

30. Cabinet considered a report of the Director of Neighbourhoods and Development that updated on the progress of the Climate Emergency Task Group, the reasons why the working group was formed, the scope of the review and indicative first priorities for the group.
31. The Climate Emergency Working Group is planning activities in four key areas:
 - To cut the Council's direct carbon emissions to net zero carbon by 2030;
 - To use the Council's direct areas of wider influence;
 - To become a climate change leader for the borough; and
 - To investigate, promote and as required implement measures to help mitigate against the impacts of climate change.

32. The Cabinet thanked Councillor Thulbourn, Vice Chair of the Group, who had been instrumental in the work of the group to date and extremely helpful in supporting the Chair, Councillor Ken Jones. Thanks, was also extended to Councillors Ken and Susan Jones for their tireless efforts in establishing a group that would help to make a real difference for its residents around air quality and climate change.
33. An update on the tree planting programme that the Cabinet has committed to delivering over the next four years, was also provided, reporting that 32,000 trees of the 110,000 target, had already been planted. The Council was also looking to launch a campaign about the risks and pollution of wood burners and coal fires across the Borough.

Town Centre Masterplans

34. Cabinet considered a report of the Director of Planning and Property that updated on the various town centres and masterplan work. The report also sought approval to consult on the draft Leyland Town Centre masterplan. The intention is to have a robust consultation exercise on the draft Leyland Town centre Masterplan which will last for around eight weeks. Details of the responses received will then be reported back to Cabinet prior to any decision being made.
35. The Cabinet Member also updated on the work done to date on the Penwortham masterplan and gave notice of a masterplan that was scheduled for Tardy Gate at Lostock Hall. The Cabinet Member was due to meet with Penwortham Councillors once the masterplan was drafted.
36. Cabinet noted the update report and approved for consultation purposes the draft Leyland Town Centre Masterplan.

Urgent Decision regarding Land at Leyland

37. Cabinet considered and noted a confidential report of the Director of Planning and Property that provided an update on an urgent decision that had been taken in relation to the Test Track site in Leyland.

Recommendation

38. To note the report.

COUNCILLOR PAUL FOSTER
LEADER OF THE COUNCIL

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Report of Scrutiny Committee

1. This report summarises the business considered at the meeting of Scrutiny Committee held on 23 January 2020.

South Ribble Partnership Update

2. The Leader of the Council, Councillor Paul Foster, the South Ribble Partnership Manager, Howard Anthony, and the Chair of the Partnership, Jacqui de Rose, presented a report that provided an update on the work of the South Ribble Partnership.
3. The Partnership has recently been relaunched following a restructure and changes to its governance arrangements. Key objectives have been identified and there is an emphasis on improving the quantity of services available to residents and on utilising connections to bolster co-operative working. The Partnership also seeks to increase volunteering opportunities in the borough.
4. Discussion focused on the following areas and we asked for further information to be reported back on certain topics:
 - The Partnership benefits from several grants and most organisations involved provide funding for projects. South Ribble Borough Council, Progress Housing Group and other partners also contribute to the Partnership.
 - We asked for further information on the social progress index which the Partnership is considering using to track social improvement.
 - We were pleased to note that the agreed, clear objectives of the Partnership motivate the work of partners and that there is a strong emphasis on recognising their value and contribution.
 - As the Council has recently declared a climate emergency, we were satisfied that the need to consider environmental impact is identified by the Partnership.
5. We look forward to receiving a further update on the work of the Partnership in around 12 months, by which time it is anticipated that there will be a better understanding of existing services, more effective mapping and an increase in volunteering across the borough.
6. We noted the report and I thanked Councillor Foster, Howard and Jacqui for their attendance.

Worden Hall Project Update

7. The Cabinet Member for Finance, Property and Assets, Councillor Matthew Tomlinson, and the Assistant Director of Property and Housing, Peter McHugh, presented a report which provided an update on the progress of the Worden Hall project.

8. The officer working group had met in December and is working to develop a hybrid option for Worden Hall that would enable community use and event hire. We were also informed that the business plan had been reviewed to reflect the anticipated costings for the project and were assured that this could be delivered without the need for subsidy by the Council.
9. Discussion focused on the following areas and we asked for further information to be reported back on certain topics:
 - We were pleased that work on the Hall will link with the wider estate by establishing different areas, such as the café quarter and commercial zone, to provide a variety of activities and amenities.
 - We queried the possibility of increased costs and sought reassurance around the measures that the Council would take to reduce the risk of this. The Cabinet Member and officers were confident that the Hall would become financially self-sufficient and we were pleased that that the budget and timeframe for the project would be shared with us once confirmed.
 - As the Council had recently declared a Climate Emergency, we queried what measures would be taken to make the Hall environmentally-friendly. Although there will be constraints due to the Hall's status as a Listed Building, sustainable options will be considered where appropriate.
 - We were pleased to hear that by the next meeting of the Scrutiny Committee in February 2020, the project will have progressed with the capital costs and schedule of works expected to have been confirmed and approved by Cabinet.
10. We noted the report and I thanked Councillor Tomlinson and Peter for their attendance.

Recommendations

That Council note the report.

COUNCILLOR DAVID HOWARTH
CHAIR OF THE SCRUTINY COMMITTEE
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Report of Standards Committee

1. This report summarises the business considered at the meeting of the Standards Committee held on Tuesday 21 January 2020.

Standards Annual Report

2. The Deputy Monitoring Officer presented a report which provided an account of standards and related work carried out within the last twelve months.
3. The Committee were advised that in 2017/18 the Standards Committee had undertaken a lot of the policy and guidance work which left the Committee in a strong position. However, the Committee has still met and there has been three Hearing Panels over the course of the year to carry out the initial assessment of complaints received.
4. The Committee advised for the period 1 November 2018 to 31 December 2019, there had been seven formal complaints about members, with six of the complaints being made by members of the public. In five cases a decision to take no action was made and in two cases an apology/explanatory statement was sought and obtained. By way of comparison, for the period 1 November 2017 to 31 October 2018 there had been 23 complaints, with the majority of these being submitted by a fellow members.
5. The Committee was pleased to hear the appointments to the Shared Services Posts for the Monitoring Officer and Deputy Monitoring Officer position had been appointed too. We were advised the Deputy Monitoring Officer will be meeting with Officers from Chorley to discuss how best to align both Council's Code of Conducts, and it was suggested that a meeting with members of Chorley's Standards Committee and their Independent Persons would be beneficial when looking to learn from each other's practices.

Recommendations

That Council note the report.

COUNCILLOR CAROL WOOLDRIDGE
CHAIR OF THE STANDARDS COMMITTEE

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REPORT TO	ON
COUNCIL	Wednesday, 29 January 2020



TITLE	PORTFOLIO	REPORT OF
Nomination of Mayor Elect and Deputy Mayor Elect 2020/21	Leader of the Council	Assistant Director of Scrutiny and Democratic Services

Is this report confidential?	No
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PURPOSE OF THE REPORT

1. To agree nominations for the Mayor Elect and Deputy Mayor Elect 2020/2021.

PORTFOLIO RECOMMENDATIONS

2. That the current Deputy Mayor, Councillor Jane Bell be nominated as the Mayor Elect for 2020/2021.
3. That Councillor David Howarth be nominated as the Deputy Mayor Elect for 2020/2021.

REASONS FOR THE DECISION

4. To ensure that there is an effective process for nominating the Mayor Elect and Deputy Mayor Elect and enable relevant preparations to be made.

CORPORATE OUTCOMES

5. The report relates to the following corporate priorities:

Excellence, Investment and Financial Sustainability	✓
Health, Wellbeing and Safety	
Place, Homes and Environment	

Projects relating to People in the Corporate Plan:

Our People and Communities	
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PROPOSALS

6. The Mayor and Deputy Mayor for the Council Year 2020/2021 will need to be formally appointed at the Annual Council meeting on 13 May 2020.
7. It has been the practice for a number of years for the Cabinet to nominate the Mayor Elect and Deputy Mayor Elect for the forthcoming Council Year, in advance of the Annual Council meeting. This enables the arrangements to be made for the Mayoral Installation and invitations sent out to family members and friends, well in advance of the event.
8. At the Cabinet meeting held on 22 January 2020 consideration was given to nominating a Councillor to be the Mayor Elect and Deputy Mayor Elect for 2020/2021.
9. Cabinet agreed to nominate Councillor Jane Bell as Mayor Elect for 2020/2021 and Councillor David Howarth as Deputy Mayor Elect for 2020/2021.

CONSULTATION CARRIED OUT AND OUTCOME OF CONSULTATION

10. Not applicable.

AIR QUALITY IMPLICATIONS

11. None as a result of this report.

RISK MANAGEMENT

12. None as a result of this report.

EQUALITY AND DIVERSITY IMPACT

13. None as a result of this report.

COMMENTS OF THE STATUTORY FINANCE OFFICER

14. Mayoral costs are already included in the Council's revenue budget and therefore the appointment of the Mayor Elect and Deputy Mayor Elect for 2020/2021 will have no financial impact.

COMMENTS OF THE MONITORING OFFICER

15. The Constitution states that the Mayor and Deputy Mayor should be appointed at the Annual Council Meeting and this report requests that Council nominate the Mayor Elect and Deputy Mayor Elect for 2020/2021 to enable the necessary arrangements to be made.

BACKGROUND DOCUMENTS

None.

APPENDICES

None.

Darren Cranshaw
Assistant Director of Scrutiny and Democratic Services

Report Author:	Telephone:	Date:
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